



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

PARCEL COMBINATION APPLICATION

(The process of combining two or more parcels, per KCC Title 16)

Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee. The following items must be attached to the application packet.

REQUIRED ATTACHMENTS

Note: a separate application must be filed for each combination request.

- ☒ Unified Site Plan of existing lot lines and proposed lot lines with distances of all existing structures, access points, well heads and septic drainfields.
- ☒ Signatures of all property owners.
- ☒ Legal descriptions of the proposed lots.
- ☒ Project narrative description including at minimum the following information: project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.
- ☒ Tax Receipt (full-year taxes must be paid in full)
- ☒ A certificate of title issued within the preceding one hundred twenty (120) days.
- ☒ ~~SEPA Checklist (if not exempt per KCC 15.04 or WAC 197-11-800)~~
 - ☐ ~~Please pick up a copy of the SEPA Checklist if required.~~

OPTIONAL ATTACHMENTS

- ☐ An original survey of the current lot lines. (Please do not submit a new survey of the proposed adjusted or new parcels until after preliminary approval has been issued.)
- ☐ Assessor Compas Information about the parcels.

APPLICATION FEE:

\$600.00	Community Development Services
\$586.00	Public Works
\$1,186.00	Total fees due for this application (Check made payable to KCCDS)

FOR STAFF USE ONLY

APPLICATION RECEIVED BY:
(CDS STAFF SIGNATURE)

X Gail Weyand Digitally signed by Gail Weyand

DATE: _____

RECEIPT #

0024-01149

**KITTITAS CO CDS
RECEIVED**

05/01/2024

DATE STAMP HERE